

Minutes of Meeting

ADSIS 4 th Consultation Meeting			
Date:	02 nd February 2016	Time:	11:30 AM- 3:00 PM
Minutes Prepared By:	Nithya Bharadwaj, CDD Society	Location:	CDD Society, Kengeri
1. Meeting Objective			
<ul style="list-style-type: none"> Welcome the new members Short briefing : On-going activities Action on ADSIS membership and registration, suggestions to increase membership base. Briefing by external consultants Discussions on ADSIS whatsApp group (Do's & Dont's) 			

2. Proceedings	Presentation by
<p>Welcome the new members</p> <ul style="list-style-type: none"> Introduction by Members <p>Refer : Annex I for list of members</p>	Members
<p>Introduction to ADSIS [Envisioned mandates, scope and activities)</p> <ul style="list-style-type: none"> Formation of ADSIS Briefing of discussions held previous consultation meetings Brief on Totalsan.com website pre-launch Introduction to Focus areas , Mission and Business opportunities Update on on-going activities Route Map of ADSIS [Normation 0-5 years] and discussion Upcoming activities for next 2 quarter <ul style="list-style-type: none"> - Formalization of ADSIS - More outreach activities - Conduct capacity building activities 	Pravinjith, President, ADSIS

<p>Key Notes:</p> <p>ADSIS is able to outreach much before the formalization; the association can have more focused outreach after formalization.</p>	
<p>Briefing by External Consultants for Formalizing ADSIS</p> <ul style="list-style-type: none"> • Methods and opportunities to register/formation of NGO in India • Introduction to Section 2(15) of the Income Tax and 80G/12A certification • Process for Registration and comparisons as Company/Society/Sectio-8 Company <ul style="list-style-type: none"> - Legislation - Main Instruments (Memorandum of association rules and regulations such as by-laws) - Trustees / Board Members [Mode of Succession] - Members Required - Stamp Duty <p>Key Notes:</p> <p>Scope and norms for geographical expansion of ADSIS across India</p> <p>Implications, legal repercussions for not registering ADSIS chapters in other cities</p> <ul style="list-style-type: none"> - City chapter should be registered for having formal entity depending on the limitations of activities - Trust registration is on the lower end for credibility in comparison with society registration - Quorum required for registration process [1/3 of members documentation needs to be submitted for registration] - To engage a professional for registration process - Administration procedures [Address signatory, replacement of signatory authority etc...] 	<p>Sanjay, Chartered Accountant, Ashish Piyush Sanjay & Co., Chatreted Accountants</p>
<p>Group Discussion [Collaboration/Inclusion of other sector/non-sector players</p> <ul style="list-style-type: none"> • Do we look forward for big players like ion exchange, GE to come on board thus adding weightage to the association • Core team for Formalization/Society Registration n and membership fees [Individuals and Organizations] to be finalized 	

- Members present in the meeting agree to formalization the association.
- Subscription for membership and fee
 - Life time membership and annual membership registration is more feasible
 - Life/One time/membership/Joining fee :

Fee Type	Organizations	Individuals
Joining Fee	10,000/-	2,500/-
Annual Fee	2,500/-	1,000/-

List of members agreed upon for registration

- Sasanka Velidandla, CDD Society
- Pravinjith, Eco Paradigm
- Shridhar Hegde, Green vision consultation
- Narayan Bhatt, Independent Consultant
- Jaganath, Enviro Management Pvt. Ltd.
- Dr.P.M. Kulkarni, Bhageeratha
- SN Hegde, Daksha Greentech International

Address for Registration

Sridhar Hegde, Member, ADSIS

Green Vision Consultants
 # 196, 8th Cross Ist A Main Road ,
 Kengeri Satellite Town
 Bangalore - 60

Key Notes :

Interested members write to President, ADSIS for registration process.

Members to register within one week from today (9th February 2016)

Lunch Break : 1: 30 PM	
<p>Introduction presentation of Small-Scale Sanitation Scaling-Up (4S) Project</p> <p>Presentation of Objectives and outcomes of the project</p> <p>Objectives</p> <ul style="list-style-type: none"> - Investigate technical, financial, management and environmental performance of existing small scale sanitation systems in South Asia - Investigate Management and Institutional schemes required for effectiveness and inclusion of private sector - Develop cause-impact framework of for the success and failure of small scale sanitation systems <p>Outcomes</p> <p>Landscape study, Evaluation of Socio-economic conditions, studying treatment efficiency, life cycle assessments of treatment units and Policy recommendation for improving regulatory framework are the key outcomes expected from the project.</p> <p>Project Timeframe</p> <p>Project Duration Jan-16 to June 2017</p> <p>Added value for ADSIS</p> <ul style="list-style-type: none"> - Overview of the status of small scale sanitation - Learning's from large installations , filling some of current knowledge gaps - Recommendations how to address key implementation and management challenges - Showcase best practices case studies as demo sites - Policy recommendations at national level and strategies on how to scale up and institutionalize the small scale sanitation - Training ADSIS members on project findings? <p>Refer: Annex II for more details and presentation on the project 4S.</p>	<p>Lukas Ulrich, Project Manager Small-Scale Sanitation Scaling-Up (4S)</p>
<p>Upcoming Activities [for next 2 Quarters]</p> <ul style="list-style-type: none"> • Keeping totalsan.com active • ADSIS formalizations [Registration/ Legal Formalities] 	<p>Pravinjith</p>

<ul style="list-style-type: none"> • Enhance the membership <p>Post registration activities</p> <ul style="list-style-type: none"> - Approaching the minimum number of Government Bodies/ Agencies - Meeting with KSPCB and KUWSDB - Streamline business opportunities – strategies for knowledge dissemination - Meetings with CPHEEO and MoUD, Delhi - Workshop for ADSIS members 	
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3. Conclusion	
<ul style="list-style-type: none"> • Whatsapp group Do's and Don't's - Do not use the forum for promotional activities - Post should be more relevant for the larger benefit of members - Code of Conduct will be developed and circulated further to the formalization of ADSIS - Honorary membership/ patents options are to be explored (such as KSPCB, Institutions etc..) 	Pravinjith and Santosh Tapovan
Windup with CASS tour and Group Picture	

Annexure

Annex I

List of participants			
Sl. No.	Name	Organization	Contact no. and email ID
1	Pravinjith KP	Ecoparadigm	+91 9686193066 pravinjith@ecoparadigm.com
2	Rajendra Prasad	Ecoparadigm	9742020151
3	Amresh Sinha	CDD Society	09709268133 Amresh.s@cddindia.org
4	Nithya Bharadwaj	CDD Society	nithya.b@cddindia.org
5	Sasanka V	CDD Society	sasanka.velidandla@cddindia.org
6	Varshini	CDD Society	9620347346 Nithin.a@cddindia.org
7	Mohammed Sadiq	WESP engineering	9686491707 contactwesp@gmail.com
8	Shridhar Hegde	Green vision consultation	9620123124 shridharhegde@knowledjobs.com
9	Jagannath (on behalf of Mr.P.V.Kulkarni)	Enviro management Pvt. Ltd.(Muralisesh)	9845037540 emplbangalore@gmail.com
10	K.A.Chenagappa	Bhageerath	9019114228 bgrath@gmail.com
11	Dipen Dave and	K Pack Systems	9880307707 dipen.kpack@gmail.com
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15	K.R.Mahesh	Indus Need Inc.	9538566333 indusneedinc@gmail.com
16	Stanzin Tsephel	BORDA	tsephel@borda-sa.org
17	N.Narayanan	Indian Wind Power Association	nn.narayanan@gmail.com
18	Sanjay Kumar G.S, CA	Ashish Piyush Sanjay & Co.	9901532790 sanjay@apsco.co.in
19	Ms.Asha	Indus Need Inc.	
20	Mr.Karthik	Indus Need Inc.	

Annex II

The project 4S

Lukas Ulrich

Project Manager, Small-Scale Sanitation Scaling-Up (4S) -

www.sandec.ch/4S

Eawag: Swiss Federal Institute of Aquatic Science and Technology

Sandec: Department Sanitation, Water and Solid Waste for

Development, Switzerland

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Useful Links:

<http://www.eawag.ch/en/department/sandec/projects/sesp/esriss-egyptian-swiss-research-on-innovations-in-sustainable-sanitation/>

<http://www.eawag.ch/en/department/sandec/publications/>